



On behalf of the Saskatchewan Health Information Management Association, I would like to welcome you as a new member.

Our Association endeavours to provide you with an avenue whereby you are able to network with your fellow Health Information Management Professionals exchanging ideas and philosophies; keep you abreast of the current issues relevant to health information; and, act as your representative/liaison with other professional and government groups.

SHIMA publishes a quarterly newsletter which is called "FOR THE RECORD". In the newsletter you will find messages from the president of the Association, various types of articles, education news, job postings and any other items we feel may be of interest to our profession. Members are encouraged to submit articles to the newsletter. We are also very proud of our website. Please take a few minutes to regularly check it out and bring yourself up to date with any new information which may be posted. Our website address is: [www.shima.ca](http://www.shima.ca) For members the Username in infopro, Password is 32Picasso6. Be aware that username and password are case sensitive.

We hope you will find your membership with us a rewarding experience and one in which you will feel compelled to participate and to contribute. As you probably know, any association is only as good as its members.

Please read the information contained in the Membership Package and feel free to contact any of the executive members with questions, concerns, and suggestions as we welcome all feedback.

Once again, welcome to SHIMA. We look forward to working and networking with you in the future.

Sincerely

SHIMA Professional Development  
Committee Chairperson

<p style="text-align: center;"><b>SASKATCHEWAN HEALTH INFORMATION MANAGEMENT ASSOCIATION</b> Box 25031, River Heights Post Office, Saskatoon, SK. S7K 8B7</p>
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**The Saskatchewan Health Information Management Association (SHIMA)** is a Professional Organization comprised of Health Information Professionals in the province of Saskatchewan. The Association is an affiliate of the Canadian Health Information Management Association (CHIMA).

### **STATEMENT OF PURPOSE:**

The Saskatchewan Health Information Management Association (SHIMA) is comprised of Health Information Professionals whose objective is to promote the roles of Health Information Specialists and to enhance the quality of health information services.

### **OBJECTIVES:**

1. Represent the profession on issues affecting the quality of health information services.
2. Provide and promote opportunity for professional development of the membership
3. Promote high standards of education for the profession.
4. Interpret the health information service and increase awareness of the profession to the public
5. Liaise with government on legislative matters, which impact upon health information services.

### **FINANCIAL MANAGEMENT:**

The Saskatchewan Health Information Management Association (SHIMA) allocates money toward the costs of:

- ✓ Printing of Newsletters and other materials
- ✓ Postage
- ✓ Mileage for Executive Members to attend meetings
- ✓ Telephone expenses
- ✓ Liability insurance
- ✓ President's expenses to attend Canadian Health Information Management Association (CHIMA) National Convention
- ✓ Alice Rublee Award (SIAS), Outstanding Member Award (SHIMA)
- ✓ Annual General Meetings and Conventions
- ✓ Website maintenance



## **SHIMA – HISTORY**

Our organization was originally founded in 1958 as the Saskatchewan Association of Medical Record Librarians. The first meeting was inspired by Sister M. Julienne, Head of the Medical Records Department at the Holy Family Hospital in Prince Albert. Representatives from the three Prince Albert hospitals attended and decided to organize themselves as the “Regional Association of Medical Record Librarians”.

### **Officers of the original organization:**

<b>President</b>	<b>Sister M. Julienne, R.R.L. Holy Family Hospital, Prince Albert</b>
<b>Vice-President</b>	<b>Miss Joan Smith, R.R.L. Victoria Union Hospital, Prince Albert</b>
<b>Secretary</b>	<b>Miss Cathie Pepper Prince Albert Sanatorium, Prince Albert</b>

Letters were forwarded to all Saskatchewan hospitals over 20 beds to encourage the formation of a provincial association. Thirty-three medical record personnel convened on the Terrace lounge of the Bessborough Hotel in Saskatoon on October 15, 1958 for the purpose of organizing a Saskatchewan Association of Medical Record Librarians. The purpose and objectives of the association were established, officers elected, and committees formed.

## **SASKATCHEWAN ASSOCIATION OF MEDICAL RECORD LIBRARIANS (SAMRL) 1958-1959 Executive**

### **OFFICERS:**

President	Miss M. Johns
Vice-President	Sister Julienne
Secretary	Eileen Miller
Treasurer	Sister Alma
Councillor	Miss Alice Rublee

## **COMMITTEES:**

Constitution & Bylaws	Miss Gertrude Sheriff
Program & Arrangements	Sister Julienne
Publicity & Public Relations	Miss Betty Anne Ewing
Bursary Committee	Miss Alice Rublee
Nominating Committee	Miss Alice Rublee

## **DID YOU KNOW???**

Emma Schroeder was the first Medical Record Librarian in Saskatchewan

The first Saskatchewan school for Health Record Librarians was inspired and directed by Mrs. Gertrude Sherriff. The Regina Grey Nun's Hospital School for Medical Record Librarians opened on September 1, 1960.

The first Saskatchewan Association of Medical Record Librarians newsletter was issued in 1958.

1958 first Annual Convention presented.

1958 first Annual Scholarship presented.

1960 the Saskatchewan Association of Medical Record Librarians obtained membership in the Saskatchewan Hospital Association

1962 the Commemorative Gavel was accepted from the parents of the late Alice Rublee.

1963 the first Alice Rublee Award was presented.

1986 Saskatchewan Health Record Associatio new insignia and letterhead was designed.

In 1990 the first Outstanding Member Award was presented.



## **SHIMA MEMBERSHIP**

The Saskatchewan Health Information Management Association (SHIMA) is composed of five (5) categories of members:

1. **ACTIVE** – Any Health Information Management Professional who is employed in a health information management position full-time, part-time, or casual, on contract or on approved leave of absence in the province of Saskatchewan and who is registered with the Canadian Health Information Management Association. Active members are eligible to vote and hold executive office.
2. **INACTIVE** – Any person who is not actively employed. May be a Health Information Management Professional, or a graduate of an approved Health Information Services Program residing outside of Saskatchewan wishing to maintain membership in the Saskatchewan health Information Management Association.
3. **ASSOCIATE** – Any person who is employed in a related health field and who submits an application for membership with the prescribed fee.
4. **STUDENT** – Any student in the province of Saskatchewan enrolled in a program recognized by the Canadian Health Information Management Association
5. **HONORARY/RETIRED** – Persons who meet the established criteria as outlined in the Bylaws.



## **ALICE RUBLEE AWARD**

Annually SHIMA presents an award to a second year graduate from the Health Information Management Program at SIAST.

The Saskatchewan Association of Medical Record Librarians was started in 1958. Alice Rublee was the president from 1958-1960. Some time between February and July 1962 she passed away suddenly. In the July 14., 1962 minutes they stated a plaque/medal would be presented in her honour. This award was first given in 1962 to Reverend Sister Louise Boulet, R.N. and Miss Patricia A. Cyr. In 1963 Mr. and Mrs. Rublee presented the Association with a gavel at the Institute of Saskatoon. The November 1973 minutes stated a trust fund was set up from the estate of Gertrude Rublee (mother of Alice). The interest from this fund would go to our association. It was decided and agreed that this money would be used to purchase the award. Up until 2006 the recipient received the Alice Rublee pin and \$50.00.

At the Fall SHIMA Convention in 2005, a motion was made to change the award to a Wheat Sheaf pin, with engraving on the back if possible, a framed certificate and a monetary gift to make up \$200.00. This decision to change the award was in keeping with the new SHIMA logo, the decision to discontinue the SHIMA First Year Scholarship, which was based on SIAST's program adjustments, and the move made to one award for a Health Information Management Professional.

Selection will be based on:

1. Student academic achievement in the first and second year.
2. Student clinical performance in the first and second year.
3. Student's demonstration of professionalism in all aspects of clinical and academic learning.
4. Student's leadership skills which may include volunteerism, relationship building skills, and initiative.
5. Student's demonstration of pride in their chosen profession of Health Information Management Services
6. Recipient is not necessarily that individual with highest academic standing.



## **OUTSTANDING MEMBER AWARD – SHIMA**

The purpose of the SHIMA Outstanding Member Award is to recognize the achievements, contributions and commitment Health Information Management Professionals have given to the Saskatchewan Health Information Management Association and to our profession. The recipient of this award receives a framed certificate and a monetary gift of \$50.00. This award was first given in 1990 to Darlene Jones.

Each year members of SHIMA have an opportunity to nominate and submit names of people to the association, who they believe would qualify for the SHIMA Outstanding Member Award.

The following criteria must be met to be eligible for this award:

- ✓ Candidate must currently be an active member of the Saskatchewan Health Information Management Association in good standing, as per Secretary/Treasurer's most current list.
- ✓ Candidate must be nominated by two (2) active members of the Saskatchewan Health Information Management Association, as per Secretary/Treasurer's most current list.
- ✓ Candidate may not be a current member of SHIMA Executive or Chair of a Standing Committee.
- ✓ Candidate shall have previously participated on SHIMA-approved committee's and/or held office within SHIMA (i.e. been on the Executive or been a Chair of a Standing Committee of SHIMA).
- ✓ Candidate shall have made a significant contribution to the growth and education of the Health Information Management profession and to its recognition, demonstrating pride and enthusiasm in the profession
- ✓ Shall be a proven leader in the Health Information Management profession, demonstrating good communication skills, as well as evidence of continual learning.