

Saskatchewan Health Information Management Association

Executive Meeting

April 23, 2009

Teleconference

Present: Melissa Jesney, Charity Blechinger, Nina Lindo, Blaire Johnson, Almir Muhamedagic

Regrets: Tammy Roche, Julie Ukrainetz

1. Call to Order

- Melissa called the meeting to order at 18:32

2. Adoption of the Agenda

- Charity made a motion that agenda be accepted as circulated. Seconded by Nina.
Carried

3. Approval of Minutes: February 5, 2009

- Charity made a motion to approve the February 5th meeting minutes as circulated.
Seconded by Blaire. Carried

4. Reports

4.1 President – See Melissa’s report. Report will be placed on file.

4.2 Past –President – See Charity’s report. Report will be placed on file.

4.3 President Elect – no report was provided at the time of the meeting

4.4 Secretary/Treasurer – See Blaire’s Report. Report will be place on file.

4.5 Publications, Publicity and Public Relations - See Nina’s Report. Report will be place on file.

4.6 Professional Development – See Tammy’s Report. Report will be place on file.

5. Old Business

5.1 SHIMA Website Update – See Almir’s Report. Report will be placed on file.

We need more pictures for the website. Links will be created on the career page to help individuals search for jobs so that this page won’t be left blank. Melissa has agreed to help Almir with disclaimer for website.

5.2 Education Session - Melissa talked to Holi Bartoli about doing the education session in April. The topic of the session was going to be the use and understanding of CMG. Holi informed Melissa that they have developed an eLearning course called “Understanding CACS and DPG

Groupings” which would be available to HIM’s in April; therefore, education credits would not be rewarded for this session. She proposed we do a different topic. Date suggested for the education session was May 14th via teleconference.

5.3 Promoting Health Information Management Profession – Nina and Tammy mentioned a few ways they had been promoting the profession. There was no further discussion on this topic.

6. New Business

6.1 Discuss Teleconferencing Options – The difference between using the SaskTel or Clarity Conferencing. It was decided that clarity conferencing would be worth a try since it seems to be much more cost effective. Melissa was going to set up the account and we will have a test conference. If this goes well we will cancel the SaskTel account.

6.2 Bylaws and Regulation Update

6.2.1. Updating Mission Statement and objectives in the Bylaws – no update at this time of meeting.

7. Other Business

7.1 CHIMA Convention – Charity still needs to submit door prizes and also needs to have volunteers for the CHIMA convention. If interested in volunteering contact Charity and she can email you the volunteer sheet.

7.2 SHIMA Executive 2009-2010 – Julie has decided to resign from the committee. The plan to replace her is to try and recruit someone who has been president of SHIMA in the past. If we can’t find someone we will have to find someone for the position of president-elect and Charity and Melissa would stay in their present positions for another year.

7.3 Athabasca Health Region – They have asked if we can send something for their staff appreciation. Melissa was going to send the mailing information to Nina and she will put together a package of merchandise for them.

8: Date of Next Meeting:

- In Person Meeting, End of August

9. Adjournment:

- Melissa adjourned the meeting at 19:40